





Application Information

〒720-0825

2 Choume 6-31.Okinogami, Fukuyama City, Hiroshima Prefecture, Japan

Telephone：+81-84-999-5901

Ｅ-mail：info＠jcollege-f.jp

1. **Course Information**

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| --- | --- | --- | --- | --- |
| Course | Session | Course Duration | Application Acceptance Period | Capacity |
| 2 Years Course | April | 2 Years | September to October of Previous Year | 40 Person |
| 1 Year 6 Months Course | October | 1 Year 6 Months | April to May of Same Year | 40 Person |

|  |  |
| --- | --- |
| Morning Class | |
| 1st Hour | 9：00～ 9：45 |
| 2nd Hour | 9：55～10：40 |
| 3rd Hour | 10：50～11：35 |
| 4th Hour | 11：45～12：30 |

|  |  |
| --- | --- |
| Afternoon Class | |
| 1st Hour | 13：30～14：15 |
| 2nd Hour | 14：25～15：10 |
| 3rd Hour | 15：20～16：05 |
| 4th Hour | 16：15～17：00 |

1. **Eligibility Requirements**

(1) Those who have completed 12 years of school education in their home country or a foreign country.

(2) The Financial Supporter must be able to reliably cover the tuition and living expenses required for the student to study in Japan, and must be able to provide documentation proving the Financial Supporter’s Fund Formation process.

(3) Those who wants to enroll in Specialized College after Japanese Language course.

(4) At the time of application, applicants must have Japanese language proficiency equivalent to the following levels:

2-year course (April Intake): Japanese Language Proficiency Test (JLPT) N5 equivalent or 150 hours or more of Japanese language study.

1 year and 6-months course (October Intake): Japanese Language Proficiency Test (JLPT) N4 equivalent or 300 hours or more of Japanese language study.

1. **Selection Process**

Please submit the necessary documents along with the entrance examination fee of 20,000 yen during the application period for each course.

Applicants will be selected based on a document review, written test, essay and interview. The entrance examination fee will not be refunded regardless of the result.

1. **Required Documents**
2. Documents of the Applicant

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| --- |
| 1．6 color photographs (4cm x 3cm) \*Photos taken within the last three months and unedited |
| 2．Application for admission, resume, and reason for attending school (in the school's designated format) |
| 3．Original diploma or graduation certificate of last education (if still in current studentship, certificate of expected graduation) |
| 4．Academic transcripts for all years of last school attended (if still enrolled, a certificate of enrollment) |
| 5．Certificate of Japanese language study (for the 2-year course, more than 150 hours; for the 1-year and 6-month course, more than 300 hours) |
| 6．Japanese language proficiency test results (JLPT, NAT-TEST, J-TEST, etc.) |
| 7．Certificate of employment (if applicable) |
| 8．Birth certificate, Family register |
| 9． Copy of the Passports information page (If available) |
| 10．Copy of National Identification Card |
| 11．Any other documents required by the school |

1. Documents of the financial sponsor

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| --- |
| 1．Financial Sponsor Declaration (in the school's designated format) |
| 2．Documents verifying the relationship between the sponsor and the applicant |
| 3．Deposit Balance Certificate |
| 4．Proof of fund formation process (bank transaction details for the past three years, etc.) |
| 5．Certificate of employment (copy of business license if sole proprietorship) |
| 6．Yearly income and Taxation Certificate (3 Years) |

※ Important points regarding document submission

・For documents that are issued only once, such as graduation certificates, please submit originals rather than copies.

・For certificates other than those mentioned above that can be issued multiple times, please submit originals issued within three months of the date of submission.  
・Documents written in languages ​​other than Japanese must be accompanied by a Japanese translation.

・Please note that certificates and other documents not issued more than once cannot be returned.

1. **Fees**

Once the school has completed its document screening and the immigration bureau has completed its review of your residence status, and a Certificate of Eligibility has been issued, we will give you a letter of admission. Please transfer the enrollment fee to the designated account. We will give you the Certificate of Eligibility in exchange for the payment receipt.

※Tuition refund policy

・If you withdraw before enrollment: 15,000 yen will be deducted from the amount refunded to the student or financial sponsor.

・In case of withdrawal after enrollment: Tuition, facility fees, and equipment fees will be refunded pro rata, and other fees will be refunded excluding the actual expenses used. In this case, the amount excluding 50,000 yen or an amount equivalent to 20% of the remaining tuition fees, whichever is lower, will be refunded to the student or financial sponsor.

1. **2 Years Course**

|  |  |  |  |
| --- | --- | --- | --- |
|  | 1st Year | 2nd Year | Total |
| Application fee | 30,000 | — | 30,000 |
| Tuition Fee | 650,000 | 650,000 | 1,300,000 |
| Facility Fee | 10,000 | 10,000 | 20,000 |
| Equipment Fee | 10,000 | 10,000 | 20,000 |
| Material Fee | 30,000 | 30,000 | 60,000 |
| Extra-Curricular Activity Fee | 20,000 | 20,000 | 40,000 |
| Insurance Fee | 10,000 | 10,000 | 20,000 |
| Medical Test Fee | 10,000 | 10,000 | 20,000 |
| Others | 0 | 0 | 0 |
| Total | 770,000 | 740,000 | 1,510,000 |

※The above amount does not include the entrance examination fee (20,000 yen).

1. **1 Year and 6 Months Course**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | 1st Year | | 2nd Year | | Total | |
| Application fee | | 30,000 | | — | | 30,000 |
| Tuition Fee | | 650,000 | | 325,000 | | 975,000 |
| Facility Fee | | 10,000 | | 5,000 | | 15,000 |
| Equipment Fee | | 10,000 | | 5,000 | | 15,000 |
| Material Fee | | 30,000 | | 15,000 | | 45,000 |
| Extra-Curricular Activity Fee | | 20,000 | | 10,000 | | 30,000 |
| Insurance Fee | | 10,000 | | 6,000 | | 16,000 |
| Medical Test Fee | | 10,000 | | 10,000 | | 20,000 |
| Others | | 0 | | 0 | | 0 |
| Total | | 770,000 | | 376,000 | | 1,146,000 |

※The above amount does not include the entrance examination fee (20,000 yen).

**6. Process from application to enrollment**

1. **Other**
2. Part-time Work

If permission to engage in activities other than those permitted under the status of residence permitted under the visa is granted, you will be able to work part-time. After enrollment, we will support you in submitting the application for permission to engage in activities other than those permitted under the visa of your residence permit.

\* There is a work hour limit of "28 hours per week" for international students when working part-time.

1. Accommodation

We will introduce you to a real estate agency and accompany you to the property. We will also assist you in signing and canceling rental contracts.